



STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES

P.O. BOX 119
HONOLULU, HAWAII 96810-0119

March 17, 2003

COMPTROLLER'S MEMORANDUM 2003-8

TO: ALL DEPARTMENT HEADS

SUBJECT: RENEWAL OF TEMPORARY PARKING PERMIT
CIVIC CENTER COMPLEX

The Parking Control Branch of the Automotive Management Division is accepting requests to renew expiring Temporary Parking Permits for free 2-hour parking in the Civic Center Complex.

Since the color of parking permits issued are determined by the location of the requesting office, please submit your request for permits in accordance with the criteria listed below:

1. White Temporary Parking Permit (for offices located outside the civic center complex).
2. Yellow Temporary Parking Permit (for offices located above (mauka) King Street). This permit is valid only below (makai) King Street.
3. Blue Temporary Parking Permit (for offices located below (makai) King Street). This permit is valid only above (mauka) King Street.

Please complete the attached Request for Civic Center Parking Permits, by division, and submit your request to the DAGS Automotive Management Division by **April 30, 2003**. Offices desiring to renew expiring 4-hour civic center parking permits which cost \$15.00 per month may also use the attached form.

If you have any questions, please contact Mr. George Okano of the Automotive Management Division at 586-0343.

A handwritten signature in cursive script, reading "Russ K. Saito".

RUSS K. SAITO
State Comptroller

Attach: Request for Civic Center Parking Permits

REQUEST FOR CIVIC CENTER PARKING PERMITS

CONTACT PERSON:

PHONE NO.

Name of Department / Division

We are requesting Temporary Parking Permits for the following Offices:

[illegible]